# MEMBERSHIP RENEWAL

# F · A · Q

**www.abr.org/renew**

## ONLINE ADVANTAGES

- ✔ Save time and have 24-hour access.
- ✔ Upon completion, you may print a receipt immediately.
- ✔ Eliminate the need to mail a payment.
- ✔ Through the online member portal, discover all the benefits that membership has to offer.
- ✔ Visa, MasterCard, Discover or American Express credit or check cards are accepted.

## TIME LINE

### When is the Membership Year?

October 1st thru September 30th of each year.

### When is the Membership Renewal deadline?

October 1, 2016

### What if I miss the deadline?

For members who have not renewed in full by November 1st, the renewal amount will increase by $50.

For members who have not renewed in full by December 1st, the renewal amount will increase by another $50.

For members participating in a Payment Plan, the renewal amount will not increase if paid in full by December 15th. After December 15th, a $100 increase will be applied.

## Q & A

### Did the Renewal Amount increase?

Yes, in response to adding state-wide benefits that members have long been asking for, the Georgia Association of REALTORS® approved an increase to fund the requested benefits.

### How may I obtain my Username and/or Password?

From the login screen, you may request that either be e-mailed to you.

### What payment methods may I use?

You may pay by check, Visa, MasterCard, Discover or American Express.

### Is my credit card charged immediately?

Yes, the charge is completed during the renewal transaction. If you entered the number or expiration date incorrectly or if there is another problem with the card, you will be unable to complete the payment online.

### What if I wish to pay by check?

Make check payable to the: Atlanta REALTORS® Association.
Please include your real estate license # on the check, if applicable.

Submit payment to the Board office at:
5784 Lake Forrest Dr. • Atlanta, GA 30328

## PAYMENT PLAN OPTIONS

### May I make a partial payments?

If you are a REALTOR® or Affiliate member and your primary membership is held with the Atlanta Board, you will have a Payment Plan option when making your payment online.

NOTE: This plan is only available online and payments will be processed automatically to the credit card number you provide. The 4 month payment plan is only available to renewing members. New member applicants also have a payment plan option, as noted on the REALTOR® Application found under the Membership header at www.atlantarealtors.com.

**4-Month Plan**

Four equal installments will be applied to your credit card on the day you enroll, as well as October 15th, November 15th, and December 15th. You must enroll online by October 14th in order to take advantage of this payment plan.

ATLANTA REALTORS® ASSOCIATION

5784 Lake Forrest Dr.
Atlanta, GA 30328
404-250-0051

Fast and Secure. Use our Express Renewal online.

**www.atlantarealtors.com/renew**