Atlanta Board of REALTORS®
5784 Lake Forrest Dr. • Atlanta, GA 30328
Phone: 404-250-0051 • Fax: 404-732-0638 • www.abr.org

2013 MMDSC REO APPLICATION

Checklist

1. **Deadline** for submission will be **Wednesday, January 15, 2014 at 5:00 P.M.** Applications **MUST BE IN** the Board office by this deadline. Postmarked dates are not accepted.
2. If applicant's qualifying volume is less than **$10 million**, the one page application without the transaction pages may be submitted. If applicant's qualifying volume is **$10 million or higher** the full application and transaction pages must be submitted. In addition, if the member joined the Atlanta Board in their "Qualifying Year", then the transaction pages must be submitted.
3. Applications must be submitted only on the official form provided by the Atlanta Board of REALTORS® Multi-Million Dollar Sales Club. Photocopies of blank forms are acceptable, and computer forms will be accepted if they are exact duplicates of the Board form. **FAX copies will not be accepted**.
    a. **APPLICATION MUST BE TYPED** (Computer forms in Microsoft Word and Excel are available online at www.abr.org/mmdsc).
4. **Application fee of $135 must be paid with application.**
5. For those applicants who choose to have their photo on the website or utilized in marketing materials, the applicant will need to upload their photo at www.abr.org/mmdsc.
6. For those applicants whose effective date of membership is after January 1st of the qualifying year (2013), include only those transactions closed after applicant's effective date of membership.
7. The application **MUST BE** certified by the Designated REALTOR® (Broker) or his/her designee, in accordance with the Multi-Million Dollar Sales Club rules.
8. Keep a copy of entire application for your records.
9. If transferring Multi-Million Dollar Sales Club qualifying years from another Board of REALTORS®, have the Executive Officer of that Board submit a letter stating the years the applicant was in that Association's Multi-Million Dollar Sales Club. Attach a copy of this letter to the front of the application. Keep a copy of this letter for your records. The applicant must complete Section II on Application to reflect the transferring years.
10. The date for the Multi-Million Dollar Sales Club banquet for 2013 is Friday, March 7, 2014 at the Intercontinental Buckhead.
11. The purpose of this checklist is to assist you in the filling out of your MDSC application. It **does not** need to be turned in with your completed application.
12. To review a current copy of the 2013 Membership Rules & Requirements please visit www.abr.org/mmdsc.

Quick Reference for the One Page Form

- If this is your first year as a member of the Atlanta Board of REALTORS® and your first time filling out a Multi-Million Dollar Sales Club Application, complete Sections I, III, IV.
- If you were a member of a Board of REALTORS® other than Atlanta during 2013, complete Sections I, II, III, & IV.
- If you are transferring years from another Multi-Million Dollar Sales Club, complete Sections I, II, III, & IV.

Categories for the Multi-Million Dollar Sales Club

- **REO**: Majority of applicants the total volume credit resulting from the "listing side" of the sale of a bank-owned or asset management property

Important Dates to Remember:

- Wednesday, January 15, 2014 - Application Deadline
- Friday, January 3, 2014 - Deadline for Phoenix and Crystal Phoenix orders
- Monday, February 3, 2014 - Audit of Applications
- Wednesday, February 26, 2014 - Banquet Reservation Deadline
- Friday, February 28, 2014 - Table Seating Committee
- Friday, March 7, 2014 – Intercontinental Buckhead

ATLANTA BOARD OF REALTORS® MULTI-MILLION DOLLAR SALES CLUB
2013 REO APPLICATION

Application Deadline: Wednesday, January 15, 2014, 5:00 p.m.

- For transactions closed during 2013.
- Application Fee of $135.00 for each applicant/team member must be attached and Application must be typed.

Section I

Team Leader	_____	**License #**	_____
Team Name	_____ (As you want it to appear on your certificate)		
Company	_____	**Office Phone**	_____

Section II - *Only complete if Team Leader has previously been a member of another REALTOR® association.*

If you were in a Board other than Atlanta during 2013, please provide the following:	Have you ever been a member of another MMDSC/MDC? If so:
Name of Board _____	Name of Board _____
Effective Membership Date _____	Years in MDC _____
Are you applying for their MMDSC/MDC? ❑ Yes ❑ No	

Section III - Please check category of membership you are applying for:

❑ **REO**

Section IV

	Team Member Names:	License #	Starting Date with Team	Ending Date with Team (if applicable)	Applying for MMDSC Credit
1.					❑ Yes ❑ No
2.					❑ Yes ❑ No
3.					❑ Yes ❑ No
4.					❑ Yes ❑ No
5.					❑ Yes ❑ No

If more than 5 Team Members, please list information on separate page and attach.

Maximum # of licensees on Team at any one time during year (including Team Leader) _____

# of Team Members applying for MMDSC Credit (including Team Leader) _____

Amount of Application fee paid: # Applying _____ x $135 each = $_____

Team Leader's initials _____

ATLANTA BOARD OF REALTORS® MULTI-MILLION DOLLAR SALES CLUB
2013 REO APPLICATION

Section IV

TOTAL DOLLAR TEAM VOLUME CREDIT CLAIMED:

Total Current Company: **$** _____

Total Previous Company: **$** _____

Total Volume Credit Claimed **$**

PLEASE NOTE: ALL APPLICATIONS ARE SUBJECT TO RANDOM AUDIT.

Auditors Initials_____

Applicant: Do not fill in below this line. Continue on page 5 with the letter of certification.

VERIFICATION REPORT

For Board Staff Only				**Verified by**
How many are applying?				
Full Application fee Paid?	❑ Yes ❑ No			
Check # / CC #				
Amount Paid $				
Certification Signed:				
Team Leader	❑ Yes ❑ No			
Broker	❑ Yes ❑ No			
Correct Team Name in database?	❑ Yes ❑ No			
Dues Pd? (all Applicants)	❑ Yes ❑ No			
Dues Pd? (all Licensees)	❑ Yes ❑ No			
Was Team Leader Member all Year?	❑ Yes ❑ No			
If not, enter join date				
Was Team Leader Member of Another Board?	❑ Yes ❑ No			
If so, what Board?				
If so, enter Join Date?				
Were Other Applicants a Member all Year?	❑ Yes ❑ No			
If not, enter Name, Join Date & Other Board info if necessary for each applicant:				
Name	Join Date	Other Board?	Join Date	
Is Applicant Transferring Years in MDC from another Board?	❑ Yes ❑ No			
How Many Total MDC Years prior to this application				
Current Year MDC Code (including this year)				

CURRENT COMPANY

LETTER OF CERTIFICATION

For the Multi Million Dollar Sales Club of the Atlanta Board of REALTORS®, Inc.

I, _____ (applicant) hereby make application for membership in the Multi-Million Dollar Sales Club of the Atlanta Board of REALTORS®, and attach hereto my application and required membership fee. In order for this application to be considered, I hereby certify that I handled during the period _____ through _____, 2013 the real estate transactions on the attached forms totaling (Current Company Total) $_____.

In addition, if I am applying as an Individual applicant, I hereby certify that during the qualifying year no other licensees performed any of the following activities on my behalf for which I have taken volume credit: showing property, writing offers, making listing presentations, making buyer presentations or negotiating offers.

I, _____ (Current Designated REALTOR®), swear that I have read the rules and regulations of the Multi-Million Dollar Sales Club of the Atlanta Board of REALTORS®, have read and reviewed this application and warrant that it is true and correct and that the applicant has met all of the qualifications of the rules for admission in the Multi-Million Dollar Sales Club. I also swear that all of the above information is in accordance with our records, that there were no cooperating agents (either in or out of our brokerage) except as noted, and that a full real estate commission was paid in cash or collectible note. I understand that should there be any misrepresentation in form and/or content of the above application, other than typographical or mathematical errors, the application submitted shall be automatically disqualified and the applicant will be reported to the Grievance Committee for action.

_____ _____
Signature of Team Leader Signature of Designated REALTOR®

_____ _____
Date Date

PREVIOUS COMPANY

LETTER OF CERTIFICATION - PREVIOUS DESIGNATED REALTOR®

For the Multi Million Dollar Sales Club of the Atlanta Board of REALTORS®, Inc.

I, _____ (applicant) hereby make application for membership in the Multi-Million Dollar Sales Club of the Atlanta Board of REALTORS®, and attach hereto an additional letter of certification. In order for this application to be considered, I hereby certify that I handled during the period _____ through _____, 2013 the real estate transactions on the attached forms totaling (Previous Company Total) $_____.

In addition, if I am applying as a Team Leader, I hereby certify that I have disclosed all licensees, who performed any of the following activities on my behalf for which I have declared team volume credit: showing property, writing offers, making listing presentations, making buyer presentations or negotiating offers.

I, _____, (Previous Designated REALTOR®), swear that I have read the rules and regulations of the Multi-Million Dollar Sales Club of the Atlanta Board of REALTORS®, have read and reviewed this application and warrant that it is true and correct. I also swear that all of the above information is in accordance with our records, that there were no cooperating agents (either in or out of our brokerage) except as noted, and that a full real estate commission was paid in cash or collectible note. I understand that should there be any misrepresentation in form and/or content of the above application, other than typographical or mathematical errors, the application submitted shall be automatically disqualified and the applicant will be reported to the Grievance Committee for action.

_____
Signature of Team Leader

_____
Signature of Previous Designated REALTOR®

_____
Company

_____
Date

_____
Date